

Borough of Windber
Borough Council Regular Meeting
November 23, 2010– 7:00 PM
MINUTES

Call to order – Council President Anthony Turcato
Pledge of Allegiance
Roll Call - Council President - Anthony Turcato (AT), James Furmanchik (JF) absent, Barry Jerley (BJ), George Ledney (GL), Sonya Pekala (SP), James Spinos (JS), Michael Winas (MW) Mayor Simon Ohler (SO), Borough Manager Fred Oliveros (FO), Police Chief - Rick Skiles (RS), Solicitor – Jeffrey L Berkey (JB), Recording Secretary - Cynthia McCracken
Public comment on agenda No Comments
Reading of the Minutes – <ul style="list-style-type: none"> • Moved and seconded (Spinos/Pekala) to approve the minutes of the previous meetings. Rosebud Mining Public Information Summary and Windber Borough Council Regular meeting of November 9, 2010, as presented. – (Motion Carried)
Correspondence <ul style="list-style-type: none"> • Windber Area School District Invitation to participate Dec.1st, to introduce staff members from Capital Tax Bureau at the Central offices of WASD. • Comcast • Emergency Management Coordinator – frequencies • Moved and seconded (Ledney/Pekala) at the request of the Windber Area School District will be able to utilize the same frequencies as Emergency Management. (Motion Carried) • Mr. Ledney commented favorably on the article in the Daily American about Windber.
Business Items <ol style="list-style-type: none"> 1) Tentative approval 2011 proposed budgets. General Fund - \$1,218,431.59. Sewer - \$246,080.00, Liquid Fuels - \$109,012.04 <ol style="list-style-type: none"> a) Moved and Seconded (Pekala/Ledney) to tentatively approve and advertise the General Fund 2011 Budgets – Approve GL – SP – MW – AT Opposed BJ – JS (Motion Carried) b) Moved and seconded (Ledney/Pekala) to tentatively approve and advertise Sewer Fund 2011 Budget of \$246,080.00 Approve GL – SP – MW – AT Opposed BJ – JS (Motion Carried) c) Moved and seconded (Pekala/Ledney) to tentatively approve and advertise Liquid Fuels 2011 Budget of \$109,012.04 Approve GL – SP – MW – AT Opposed BJ – JS (Motion Carried) d) Mr. Ledney added that the General Fund does not include a tax increase. Mr. Berkey clarified that the milage would stay the same and the rates on the sewer would stay the same and that there are funds to support the Budget. 2) Approval of Payroll <ul style="list-style-type: none"> • Moved and Seconded (Pekala/Winas) to approve payroll. (Motion Carried) 3) Approval to Pay bills <ul style="list-style-type: none"> • Penn National Insurance bill was questioned by Mr. Spinos as to the split, what is this? Mr. Berkey clarified that this is the General Liability Carrier policy. Mrs. Pekala indicated this is probably the payments but did not know for certain. • Moved and Seconded (Ledney/Pekala) to approve pay the bills. – (Motion Carried) 4) Approval of Treasurer’s Report <ul style="list-style-type: none"> • Mr. Ledney questioned Chief Skiles regarding YTD as to the numbers for the year holding or do you project any savings. Chief Skiles indicated that we should be well within the 2010 Budget. It would be difficult to predict because of the double holiday coming up, but there should not be a problem. • Moved and Seconded (Pekala/Ledney) to approve the Treasurer’s Report. • Vote – Approve GL – SP – MW – AT – BJ Opposed JS (Motion Carried) 5) Approval of Cash Balance Report <ul style="list-style-type: none"> • Moved and Seconded (Pekala/Winas) to approve the Cash Balance Report except for the Events fund Mr. Spinos asked a question regarding the exception. • Vote – (Motion Carried) • Mr. Ledney would like to refer to the Treasurer’s report as an approved budget dealing with the expenses and revenues of the Borough. Mr. Ledney would like to know why Mr. Spinos consistently votes no to the Treasurer’s report, yet he approves the bills after his questions are

raised.

- Mr. Spinos indicated that he does not agree with the firm that we are using and the money that we are spending on the Treasurer's report.
- Mr. Spinos questioned how many times he has asked about issues on the report and no answers were forthcoming. Mr. Spinos inquired as to why these questions are not asked by anyone else. Mr. Spinos also indicated that he has been told that he should not question the reports in open meeting.
- Mr. Ledney indicated to Mr. Spinos that the most important function of the Council is to manage the taxpayer's money. Mr. Spinos agreed and asked as to why other members of Council did not have the same questions regarding the Treasurer's report and mistakes that were made but not informed as to the corrections.
- Mr. Furmanchik brought up the rehiring the administrative assistant back, at what cost to the Borough? Are you proposing a tax increase to achieve this? Mr. Spinos asked as to why he was being asked these questions, as he did not make the motion. Mr. Jerley took umbrage as to Mrs. Pekala's interruption. Another finance responsibility as to the Events Fund. Mr. Ledney requested that the reports be read into the record. Council President Mr. Turcato agreed.
- Mr. Jerley inquired why the Recreation Department has not presented report to Council as requested previously. Mr. Ledney stated that the Municipal Authority took over the Department in two (2) months and should be commended for the job they are doing. They have not tapped into the line of credit made available to them by the Borough. Mr. Ledney commented that when the Municipal Authority took over in 2002 – the date when the Municipal Authority took over that \$308,900.05 was spent on Recreation. In the past we have had to write off the debt of \$111,216 2005 and \$60,000 last year. Basketball was not the big money maker it was billed to be. Mr. Turcato reiterated that the Basketball people left at their own volition. There was reiteration that there was not a single penny of tax \$\$ spent on recreation. Give them a chance they will have a regional recreation program at the municipal building. Mr. Ledney asked how we can justify recreation losses.
- Mr. Ledney asked that the following be read into the record.

**Windber Borough Finance Committee & Borough Manager/Treasurer
2010 Events Fund Report – Reported to Council on November 23, 2010**

Windber Borough agreed to sponsor the Cruise-In and Windber Rumbles Events with the understanding that all revenues (vendors, sponsors, bands, etc.) were to be payable to Windber Borough and should have been deposited in the Windber Borough Events Fund as stated in the March 9, 2010 Minutes. Then, all expenditures were to be paid from revenues collected and be dispersed by and through the borough upon approval by Windber Borough Council. The borough's sponsorship and accounting process is documented in the borough's meeting minutes. For the record, all events were conducted on borough owned property and public streets. An Events Committee (Mr. Penrod, Mr. Furmanchik, Mr. Spinos, Mr. Jerley, Mr. Palumbo, Mrs. Gates & Mr. Piscitella) was appointed by Windber Borough Council to oversee the events as stated in the April 14, 2009 Minutes. In addition to the three council members on the committee, the remaining four council members strongly supported the events with the understanding that the events would be conducted, as agreed.

At the July 20, 2010 Windber Borough Council Meeting, as Finance Chairperson (Mr. Ledney), I questioned the revenues on the Cash Balance Report for the Windber Rumbles Event. After a brief discussion, Mr. Penrod stated that he kept all the revenues from the event to offset his business, Windber Hotel, costs. Clearly, Mr. Penrod benefited financially from these borough sponsored events. When asked why he kept the revenues, Mr. Penrod stated that the former Mayor (Palumbo) told him to keep the revenues. It was then agreed to have a meeting with Mr. Penrod to get a better understanding of the revenues collected. Mr. Penrod also stated that he collected all of the events revenues in cash or, by check payable to the Windber Hotel.

On July 28, 2010 Mr. Penrod, Mr. Oliveros, Mr. Turcato and I (Mr. Ledney) met in council chambers to discuss the events revenues. Mr. Penrod issued all attending the meeting a handwritten summary of the Windber Rumbles expenses. Upon review of Mr. Penrod's expense list, there was a \$2,500 Thunder in the Valley Fee that was to be paid by Windber Borough. The borough minutes of January 12, 2010 reflect that Council approved only a \$2,000 Thunder in the Valley Fee. Then, when I (Mr. Ledney) asked Mr. Penrod about the revenues collected he told us that he had no receipts for the revenues collected

and does not know the total revenues he collected. As a result, the events revenues were not deposited in the Borough's Events Fund and proper accounting practices and record keeping was not followed.

The July 28, 2010 meeting did not give council a full explanation and left many questions unanswered. Therefore, the Finance Committee proceeded to review the Events Fund. Information - vendors, meeting minutes, cash balance reports, check register showing the events funds revenue & expense summary - were compiled and reviewed with the assistance of Mr. Oliveros, Borough Manager. Upon review, it became evident that the revenues were not collected as Mr. Penrod stated. Two vendors were contacted and one paid cash to an Events Committee Member and the other issued a check to Mr. Penrod payable to the Windber Rumbles.

The President of Council and the Finance Committees conclusions are as follows:

1. After providing the information to the Borough's Counselors their thoughts are that:
 - a. the Events Committee's actions of not collecting the revenues properly may have resulted in the misapplication of Windber Borough Revenues by allowing Mr. Penrod to collect and keep all the revenues of these events. Mr. Penrod was a member of the committee of which, the committee was a part of the borough.
 - b. the committee's manner in which they did not follow the simple accounting practices established by the Borough was inappropriate and unacceptable.
 - c. as stated in the July 20, 2010 Minutes that if it's an event and is sponsored by the borough, the revenues are to go through the Borough funds (Treasury)...going into the events fund and then the expenses paid out of the events fund.
2. There were no checks and balances in place for any financial transactions by the committee.
3. Proper accounting practices for each event should have included the following:
 - a. Name of the event (Windber Rumbles, Car Cruise-In #1, etc.).
 - b. Date of the event.
 - c. List of Vendors and Sponsor(s).
 - d. Listing of all revenues (sponsor(s), vendors, etc.) deposited in the Events Fund, from each event, with receipts.
 - e. Listing of all expenses incurred from each event with receipts that are presented to borough council for approval.
4. The three council members on the committee:
 - a. did not inform Mr. Penrod that the Mayor's position has no power or rights to direct any borough revenues or expenses.
 - b. were assigned as agents of the borough to oversee the committee's actions during these events for the best interest of the borough.
 - c. first obligation was to the borough (residents) and not to any event participants.
 - d. were careless in their duty to oversee the collection and deposit of borough revenues.
5. Upon numerous discussions that I (Mr. Ledney) had with the Borough Counselors, they have both concluded that the committee's lack of accounting practices is unacceptable and that under these circumstances, the borough should no longer sponsor these events. These events exposed the borough to any and all liability with no benefits (revenues) due to the lack of the proper accounting practices that were undertaken by the committee.
6. Finally, the Finance Committee and Borough Treasurer have been unable to track any revenues collected from the Car Cruise-Ins; since these revenues are to be reported on the Cash Balance Report and were to help the borough offset the Windber Rumbles Expenses as stated in the July 20, 2010 Minutes.

Kim Dorchak (Borough Auditor) Opinion on the Events Fund/Committee:

George:

You and I have discussed the Events Fund many times over the last year and as I've said, if the Events Fund is going to continue to be a "Borough" account, all revenues must pass through the borough and expenditures should be paid through the borough. If an individual incurs personal expense for the events, they should NOT retain cash from receipts to cover their expense prior to depositing the funds. Further, the Borough should prohibit payment of vendors in cash. Rather, all revenues from events should be deposited to the Borough account. Then support for personal expenditures (such as receipts/spreadsheets/etc.) should be submitted to the Borough for review/approval and a reimbursement check issued. Vendor payments should be made by Borough check payment only and again, an invoice or some type of documentation or support must be obtained by the Borough in order to issue payment. The Borough must obtain support and approve all expenses of the Events Fund, just like any other Borough activity, prior to issuing payment. Further, for each event, a designated individual should be responsible for compiling and reporting the revenues and expenses of the event (i.e. a spreadsheet) and submitting such information to the Borough to support the event.

Finally, regarding the audit – the Borough operates on a cash basis. Therefore, Events revenue actually deposited will be reported as revenue and event expenses paid through the Borough will be reported as expense. If the funds are being handled in the loose manner, at minimum an audit finding will be issued in a separate letter to management that accompanies the audit report communicating the internal control deficiencies surrounding the Events Fund. Worst case scenario, if it is concluded that the activity of the Events Fund is material to the Borough's overall financial statements and that documentation to support the fund's activity is missing or insufficient, it could affect our opinion on the overall financial statements of the Borough forcing a qualified opinion or possibly a disclaimer as opposed to the unqualified or "clean" opinion the Borough has received in the past.

Kimberly A. Dorchak, CPA, CGFM
Kotzan CPA & Associates, P.C.

- Budget proposal ??
- Mr. Spinosa commented that the events did not cost the Borough anything 2 years in a row.
- Mr. Jerley asked where the Dog Run held their events for 20 years?
- Mr. Ledney stated we were not sponsoring the Dog Run. Mr. Ledney stated that it did not matter that the Dog Run events were held on Borough property. We were not sponsoring the event.
- Mr. Jerley asked why the Borough did not go after the Dog Run finances like they are now for Windber Rumbles.
- Mrs. Pekala screamed that they were not on our insurance.
- Mr. Turcato pounded the gavel several times to establish order.
- Mr. Jerley requested a copy of the report that should have been sent to Council not just the Finance committee.
- Mr. Jerley questioned Mr. Ledney and Mrs. Pekala about future events happening in the Borough as it is clear by their actions that they are against events in the Borough to bring people into our town supporting business.
- Mr. Ledney stated that he is protecting the Borough. I am protecting the Borough! You are on the Events fund.
- Mr. Jerley stated vehemently that he was and never has been involved in the events fund.
- Mr. Turcato pounded the gavel several times to establish order.
- Mr. Ledney and Mrs. Pekala emphatically indicated that the minutes showed that he is on the committee. Mr. Spinosa referred to the meeting that Mr. Ledney and Mrs. Pekala had with Mr. Penrod, where you stated that the Borough agreed to a few thousand dollars donation. It cost \$2500. This did not cost the Borough anything. Mr. Spinosa requested that the records be corrected. Mr. Spinosa indicated that this was set up by the Late Mayor Palumbo for the first Thunder in the Valley where it cost the Borough approximately \$3800. Mr. Spinosa trusted the Borough to be involved in the accounting. Where is the money that was given to the Borough? Why was this not accounted by the Borough? The money was given to the Borough to be accounted and applied to the events fund. This was documented in the receipt books given to

Fred and to Cheryl. The same is done for the Cruise-In. That money was brought to the Borough and deposited. Mr. Spinos indicated that he has no idea what accounts it went into. We kept a ledger book in the beginning, but we trusted everyone in the Borough to do the right thing.

- Mr. Ledney and Mrs. Pekala indicated that there was no paper trail. Mr. Spinos asked why there is money in the Events Fund.
- Mrs. Pekala brought up the liability insurance aspect of the events, and that Mr. Berkey advised that everything had to flow through the Borough to be covered by the Borough liability policy. Since not everything came through the Borough, this has messed us up audit wise.
- Mr. Spinos questioned why the money was not properly credited to the events fund. The Treasurer's report, the company that we pay is supposed to take care of this. Mr. Spinos asked were is the answers. Is this not their job?
- Mr. Ledney indicated that he didn't know where-how the money collected got to the Borough.
- Mr. Spinos indicated that it had to come into the Borough because there is money in the events fund account.
- Mrs. Pekala stated not to the amount you are talking about. That money should have come in and all the bills should have been written out of that account.
- Mr. Spinos reiterated that these events didn't cost the Borough a penny.
- Mr. Spinos asked why nothing was said, when he was not on Council, that they had raised enough money to hold Thunder in the Valley. Nothing was said. Now that he is on Council all you do is complain? Why is that?
- Mr. Ledney indicated that a donation is different from revenue and it is accounted for in a different manner.
- Mr. Spinos questioned how many people on Council read the letter sent by Kotzan before this?
- Mr. Ledney indicated that Mrs. Pekala and him were the only one that read it. Anything finance goes to both of them
- Mr. Spinos asked for clarification that there will be no more Cruise-Ins or Thunder in the Valley in the Borough? Is that what you are saying?
- Mr. Ledney stated that they are not saying. That they are not saying that at all.
- Mr. Spinos indicated that he was not in the meeting with Mr. Penrod so he cannot speak for him about what went on at that meeting.
- Mrs. Pekala does not have a problem with the Borough donating money to help it but as far as sponsoring it that is another issue.
- Mr. Ledney indicated that there were two issues as far as sponsorship.
 - 1) The accounting practices
 - 2) The alcohol liability was addressed in depth.Those were the two issues that exposed the Borough. This was all agreed. It was in the minutes, as to the revenues and expenses, and the way everything would flow through the Borough.
- Mr. Jerley asked regarding the alcohol problem, whether the park is Borough property and is not the liability the same? Who is going to get sued if we are responsible for what goes on at the park? Mrs. Pekala indicated that we are not selling alcohol. Mr. Jerley and Mr Spinos interrupted that the Borough is not selling alcohol at these events either. That is the responsibility of the Fire Department under their liability policies. Mr. Jerley reiterated that it is still our liability whether here or at the park.
- Mr. Berkey indicated that alcohol is always a concern regardless of where it is used whether it is sponsored or not sponsored by the Borough it is being used on Borough property. Mr. Jerley raised a good question about the continued use of alcohol on Borough property. Mr. Berkey agreed that this would expose the Borough whether or not it was a Borough sponsored event. That is the issue.
- Mr. Turcato indicated that the issue was spoken about at length in 2008.
- Mr. Turcato brought into the discussion Mr. Hollern and WAVE as they bought their own insurance for their events, rather than being covered by the Borough's insurance.
- Mr Spinos stated that they are not sponsored by the Borough.
- Mr. Turcato indicated that in order to protect the individual on that committee, they opted to buy their own liability insurance. He also indicated that this is a small amount of money in light of the coverage.
- Mr. Oliveros – in all fairness to the bookkeeper, as far as not doing her job, he indicated that everything that was brought in and everything that was paid, was documented. The question is what was not brought in, and what was not paid out of this office. I think that is the question.

- Mr. Spinos again wants to know why there is money in the events fund.
 - Mrs. Pekala indicated that we had only pledged \$2000 not \$2500
 - Mr. Ledney wanted them to know that they had just gone through a miserable pension fund audit and it had to be put on record that Council is aware of the financial practices. That they are aware of the procedures for accounting of the Borough and the events, and that this will be addressed in the year end audit. That was the purpose of this report. Mr. Ledney asked Mr. Berkey if this was not correct, that these guidelines were put in place prior to the events. Mr. Berkey indicated that Mrs. Dorchak assisted in that procedure, that this was very important at the beginning of the year and would be in place for the whole year. This was the whole strategy to allow the Borough to hold these events.
 - Mr. Spinos asked when these guidelines were presented.
 - Mrs. Pekala indicated that the guidelines were presented whenever Council decided to hold these events. The Borough would take on the sponsorship and therefore the liability.
 - Mr. Ledney stated that this appears in the March 9, 2010 minutes. It was discussed that all revenues would be payable to Windber Borough and be deposited into the Borough Events Fund as stated in the March 9, 2010 Borough minutes. All expenditures would be paid from revenues collected and be disbursed by and through the Borough on approval by Borough Council.
 - Mr. Spinos reiterated that any monies received from the Cruise-Ins or from Windber Rumbles went to Cheryl or Fred to be deposited into the Fund. Mrs. Pekala questioned his paper trail again.
 - Mr. Ledney stated that he is not attacking individuals. His responsibility is to protect the Borough. He appreciates all the work that it takes to organize these events.
 - Mr. Spinos indicated that he was not involved with the original agreements. He also indicated that there will not be sponsorship available in the future because of what is going on. Mr. Spinos stated that there will not be organized events in the Borough sponsored by the Borough.
 - Mr. Turcato wanted Jim to either partner with someone, or create their own entity to cover the Liability costs, not unlike WAVE, thus taking it away from the Borough.
- 6) Approval of audit engagement letter for Dennis Kortzan for 2010 audit (1 or 3 years \$4500/yr Mr Oliveros indicated that this is a \$1000 reduction as they are not auditing the Recreation fund.
- Moved and Seconded (Pekala/ Ledney) to authorized an engagement letter for Dennis Kortzan for 2010 audit. – (Motion Carried)
- 7) Reappointment of Dee Fisher to the Zoning Hearing Board (3 yrs. Exp 12/31/13)
- Moved and Seconded (Ledney/Pekala) to Reappointment of Dee Fisher to the Zoning Hearing Board (3 yrs. Exp 12/31/13) - (Motion Carried)
- 8) Reappointment of Mike Balchin to the Planning Commission (4 yrs. Exp 12/31/14)
- Moved and Seconded (Winas/Ledney) to reappointment of Mike Balchin to the Planning Commission (4 yrs. Exp 12/31/14) - (Motion Carried)
- 9) Reappointment of Mike Winas to the UCC (Uniform Construction Code) appeals board (3 yrs. Exp 12/31/13)
- Moved and Seconded (Pekala/Ledney) to reappointment of Mike Winas to the UCC appeals board (3 yrs. Exp 12/31/13) - (Motion Carried)
- 10) Approval to hire part time laborer for PW department
- Moved and Seconded (Furmanchik/Jerley) to hire part time laborer for PW department. – (Motion Carried)
- 11) Need a motion to accept withdrawal of the resignation of Officer Ryan Chido to return to work in the Police Department and return to duty.
- Moved and seconded Spinos/Pekala to accept the withdrawal of the resignation. - (Motion Carried)

Borough Reports

- **Mayor Simon Ohler** –Mayor’s report was accepted as presented. Mayor Ohler indicated that the officer that was hurt is now out of the hospital and will possibly be on the compensation roles for the next year.
- Mayor Ohler also indicated that Rosebud has all of their railroad crossings done. The Mayor indicated that all he did was mention it, and that the work was done by them, on their own. Mr. Turcado asked whether the other crossings would be addressed also. Mayor Ohler will mention it to them.
- It is the Mayor’s opinion that a councilman should not challenge as to their reasoning why they vote no. Challenging another councilman’s vote is not an acceptable practice, as that is their job. The Mayor found this very disturbing.

- **Borough Manager (Fred Oliveros)** – Good will gesture by Mockenhaupt to the Borough. They took responsibility for part of the blame regarding the excessive payment to the Pension plan. They agreed to pay a portion of the \$1316 of the interest incurred and are reinstating the plan. Officer Skiles indicated that Mr. Oliveros investigated the problem, and was instrumental in getting it corrected.
- **Codes and Zoning Report (Fred Oliveros)** – Zoning hearing to be held on the garage.
- Mr. Spinos noticed that some of the cars have been moved, but others have shown up. This has been taken care of. There is no news on the train cars.
- Mr. Spinos questioned Mr. Berkey about the PA House bill that will help municipalities seize properties that are in disarray. Meyersdale came up with a new plan for our outstanding ordinance violations. Also, has the certification of the underground tanks been done? Mr. Ledney asked why DEP is not involved? Mayor Ohler indicated that the fund was initiated to take care of the old tanks and this was done after closing of the station.
Mr. Spinos stated that you have to pay a fee and have testing and certifications done to be up to date. Mr. Oliveros indicated that Tyler is on top of this, and DEP is involved with the new owners who are out of state.
- **Solicitor's Report (Jeffrey Berkey)** – Under unfinished business – Ordinances. A meeting of the Process of Capitol Tax on December 1st at 7:00 pm. A letter from Somerset County Planning Commission regarding filing requirements of the storm water management ordinance and Stoney Creek River watershed compliance. Mr. Oliveros indicated that this was taken care of.

Standing Committees of Council

- No comments

Unfinished Business

Previously proposed ordinances

- 1) Ordinance of the Borough of Windber designating snow emergency routes and parking restrictions to take effect upon declaration of a snow and ice emergency.
- 2) Ordinance setting forth parking restrictions on Railroad Street (SR 1033) to facilitate street sweeping and snow plowing and removal.
- 3) Ordinance setting forth Requirements for receiving funds and/or other types of donations from the Borough of Windber.

The ordinances have been tabled and will be addressed in December 15 meeting.

New Business

- Moved and seconded (Pekala/Winas) that the Windber Borough to withdraw Borough sponsorship of the Car Cruise-Ins and any Windber Rumbles events effective January 1st 2011, due to that fact that the Events Committee did not follow the approved accounting practices, put in place by the Borough.
- This does not mean that we will not donate for the event, just that the Borough will not sponsor the event.
- Mayor Ohler asked that this be a role call vote.
- Role call vote requested. Mrs. Pekala – yes Mr. Winas – Yes, Mr. Furmanchik absent – Mr. Jerley – No Mr. Ledney – Yes – Mr. Spinos – No – Mr. Trucato – Yes. (Motion Carried)
- Mr. Spinos asked if there was a thank you note written to Mr. Sipko for the donation of time and materials for the Art Palumbo Crossing.
- Change of regular meeting date from December 7, 2010 at 7:00 pm to December 15, 2010 at 7:00 pm in order to meet the requirement regarding advertizing the 2011 various Budgets for 10 days. This would enable the Council to approve the Budget at the December 15, 2010 meeting.
- This will possibly be the only meeting in December

Recognition of Visitors

Next Meeting Date – Regular Meeting December 15, 2010 - 7:00 pm

Adjourn - Turcato, adjourn 8:12 pm