

License # \_\_\_\_\_  
 Year: \_\_\_\_\_

**Complete both sides  
 of this form.**

**WINDBER BOROUGH**  
**APPLICATION FOR CONTRACTOR LICENSE**  
**1409 Somerset Avenue**  
**Windber, PA 15963**

1. NAME \_\_\_\_\_  
 ADDRESS \_\_\_\_\_  
 \_\_\_\_\_  
 PHONE \_\_\_\_\_

	City _____	State _____	ZIP _____
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2. LICENSE CLASSIFICATION:     General                     Plumbing             Electrical  
     Excavation             Masonry             Mechanical  
     Demolition             Paving             Other \_\_\_\_\_

3. PLEASE NOTE: If a Partnership, name all member of the partnership  
 If a Corporation, name the President, Vice-President, Secretary, and Treasurer.

NAME	TITLE	RESIDENCE ADDRESS
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

4. NUMBER OF EMPLOYEES:    Full Time \_\_\_\_\_    Part Time \_\_\_\_\_

5. TAX ID NUMBER \_\_\_\_\_

6. LIABILITY INSURANCE and WORKERS COMPENSATION  
**You must accompany with this application a copy of your Certificate of Insurance, or it will not be accepted.** (This information can be faxed to our office.) Fax No. (814) **467-7354**

❖ *Please also note, **only if you DO NOT have employees**, and therefore are not required to carry Worker's Compensation Insurance, the following affidavit stating that you have no employees must be notarized prior to the receipt of this application.*

*The undersigned swears or affirms that he/she is not required to provide Worker's Compensation Law for one of the following reasons indicated:*

- Contractor with no employees
- Contractor prohibited by law from any individual to perform work pursuant to this contractor license unless contractor provides proof of insurance to Windber Borough

Signature of Applicant \_\_\_\_\_  
 Date \_\_\_\_\_

*Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_*

*Signature of Notary \_\_\_\_\_*  
*My Commission expires \_\_\_\_\_*

7. Windber Borough has adopted the following Ordinances and Codes, and they are available at the Borough Office for your review:

- ❖ Windber Borough Zoning Ordinance
- ❖ Windber Subdivision and Land Development regulations
- ❖ Windber Borough Ordinances
- ❖ Flood Plain Management Ordinance
- ❖ National Electric Code
- ❖ Uniform Construction Code of Pennsylvania.
- ❖ International Code Council Codes

**CONTRACTOR LICENSES MUST BE RENEWED ON A YEARLY BASIS. THE TIME PERIOD COVERED BY THE LICENSE RUNS FROM JANUARY 1<sup>ST</sup> TO DECEMBER 31<sup>ST</sup> OF THE YEAR THAT A LICENSE IS PURCHASED. ALL LICENSES EXPIRE ON DECEMBER 31<sup>ST</sup>.**

**THE UNIFORM CONSTRUCTION CODE REQUIRES THAT A CERTIFICATE OF OCCUPANCY BE ISSUED FOR EACH BUILDING PERMIT THAT IS OBTAINED. YOU MUST CALL FOR AN INSPECTION WHEN THE JOB IS COMPLETED.**

**THIS APPLICATION MUST BE ACCOMPANIED BY A REGISTERED FEE OF FIFTY (\$50.00) DOLLARS.**

**CHECKS PAYABLE TO *Windber Borough***

**(You will receive 2 vehicle decals for the \$50.00 fee. For extra decals add \$1.00 for each.)**

**Decals must be displayed on company vehicle(s)**

Applicant Signature \_\_\_\_\_

Title \_\_\_\_\_ Date \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

Amount Paid \_\_\_\_\_ Paid ~ Check # \_\_\_\_\_  
Cash \_\_\_\_\_

Number of Decals Issued (2) \_\_\_\_\_ Extra Decals \_\_\_\_\_

License (approved) (disapproved) \_\_\_\_\_, 20\_\_\_\_\_

Signature \_\_\_\_\_

*Windber Borough Zoning/Codes Officer*